



Meeting MINUTES - 04 September 2024

6:00 PM, Sep 4, 2024 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:02 pm)

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Present ▾	Present ▾	Present ▾	Present ▾	Present ▾

- Approved ▾

B. Pledge of Allegiance (Chair, 6:03 pm)

C. Approval of the Agenda (Chair, 6:03 pm)

I move that we approve the agenda for the Sep 4, 2024 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:*

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

- Approved ▾

D. Comments:

1. Public Comments

- Each presenter is limited to 3 minutes
- [Comment by Jamie Koch](#)

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsommitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Comments

[Mr. Partridge](#) thanked the parent for her public comment and notified her that they would not be discussing it in tonight's meeting, but that it will be discussed at the next meeting.

[Mrs. Leone](#) stated that she recently had the opportunity to experience NSCA's carline and was impressed at how smooth and hospitable it was. She affirmed the carline staff.

[Mrs. Ruehl](#) announced that she was officially approved for retirement from the USAF on Feb 1st of 2025! Congratulations to Mrs. Ruehl!

3. Executive Director Comments

Staff Highlights: [Simone Null](#), the administration assistant, and [Jessica White](#), the front desk receptionist, are two amazing individuals who have chosen to join the Yeti family. Both are detail-oriented and self-driven.

[Jessica](#) is new this school year and has hit the ground running. She is always dedicated to supporting others and reaching out daily on how she can assist the office staff. She is always a smiling face greeting our staff and families with her calming presence which is a positive addition to our office staff. [Simone](#) has taken on the administrative assistant role this school year and has become the multitasker master. No matter what comes her way, eighty-five Amazon boxes or fourteen teachers with needs, she handles it with a smile and grace. She has allowed our admin team to have a smooth start to the school year and to focus on other areas of need.

Beginning of the year excitement:

- Carpool ran very smoothly thanks to our amazing staff
- the behavior expectations meeting went very well

We have our preliminary SPF and saw an increase of 9%. This will be presented at the next meeting.

EAC Call

[Board Priority Dashboard](#)

[Early Oct OpEd re: Prop Initiative #138](#)

E. Consent Agenda/Written Reports (Chair, 6:27 pm)

1. Minutes from the [Aug 7, 2024](#) Meetings (Tara Jennings)
2. Enrollment & Waitlist Update (Sara Dean)
3. Personnel Update (Maureen Hilborn)

4. School Events (Tara Jennings)
5. DAC Update (James Ravetti)
6. YPC Update (Heather Kennedy)

I move that we approve the Consent Agenda for the Sep 4, 2024 NSCA Board Meeting.

1st Motion: Ben Partridge - 2nd Motion: Jarvis Caldwell -

Discussion: None -

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes -	Yes -	Yes -	Yes -	Yes -

Approved -

F. Information (6:30 pm)

1. Athletics Update (Jack Kaloogian)

Mr. Kaloogian went over his history and qualifications. Then updated the board on the progress of NSCA's Athletic Program which includes acceptance to the Central Colorado Athletic League. Competitive sports have begun to include Girls Volleyball, Boys Soccer, and CoEd Cross Country.

2. Yeti House Spin (Kim McClelland)

Congratulations to Mrs. Leone who is officially a member of Bun Manchi - Courageous is Contagious (Green House).

3. Review 23/24 4th Quarter Financials (Glenn Gustafson)

Mr. Gustafson reviewed the last quarter financials. Auditors were 95% complete. He affirmed Mrs. Hilborn for her audit preparations that made the process very efficient. The auditors were very pleased. The audit for D20 is still in progress. Preschool did very well. All revenues were at 103%. The ERTC was up and running again, we remain cautiously optimistic. NSCA is in great shape on bond ratios.

4. D20 Bond Update (Glenn Gustafson)

The D20 Video was presented.

G. Discussion (7:20 pm)

1. Retreat Dates (6/7 or 6/14) (Kim McClelland)

2025 Retreat will be Saturday, June 7th.

2. Extra Duty Pay Policy (James Ravetti & Maureen Hilborn)

Mrs. Hilborn reviewed the proposed policy. Mrs. Leone suggested increasing the team lead stipends in the future. All stipends have already been built into the budget.

3. Library Policy (James Ravetti)

Mrs. Ravetti reviewed the proposed policy. This was created in conjunction with the school Librarian, Megan Steinhauser and drew from policies of D20 and TCA.

The current software has the ability to export (in Excel) a list of books that have been flagged.

4. Parent Bill of Rights (Kim McClelland & James Ravetti)

A first draft has been created for discussion. This draft was based on the concept of a parent’s right to choose. Mrs. Ruehl suggested that this is reviewed by several randomly selected parents to give feedback and ask questions.

H. Adjourn (Chair, 8:09 pm)

I move that we adjourn the Sep 4, 2024 NSCA Board Meeting.

1st Motion: Ben Partridge - 2nd Motion: Michelle Ruehl -

Discussion: None -

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
No -	Yes -	Yes -	Yes -	Yes -

Approved -

Scribe

Tara Jennings