



Meeting MINUTES- 07 August 2024

6:00 PM, Aug 7, 2024 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:04 pm)

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Present ▾	Present ▾	Present ▾	Virtual ▾	Virtual ▾

- Approved ▾

B. Pledge of Allegiance (Chair, 6:05 pm)

C. Approval of the Agenda (Chair, 6:06 pm)

I move that we approve the agenda for the Aug 7, 2024 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- *Roll Call:*

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

- Approved ▾

D. Comments:

1. Public Comments None

- Each presenter is limited to 3 minutes

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsunmitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Comments

Mrs. Leone congratulated Mr. Caldwell on his win as the Republican nominee for Colorado House District 20.

Mr. Caldwell thanked everyone for their support.

Mr. Partridge congratulated the school on a wonderful 2024 Carnival.

3. Executive Director Comments

Mrs. McClelland:

- Showed a quick highlights video of the Carnival.
- Gave a quick highlight of the first Summer Cheer Camp.
- Gave a review of the presentation she is giving to the staff on the last day of professional development on being Other Centered vs Self Centered.
- CKH 2 training was completed today
- Glenn will speak to staff on 8/21 regarding the new bond
- Mrs. Garcia is now serving on the Yes Committee
- Mrs. McClelland is now the Board Secretary for the EAC (Education Alliance of Colorado), and they had their first meeting last week. They represent approximately 32K students and have now received national recognition for their work with school legislation.
- Tomorrow, Aug 8, at 9:00, is staff photos. Board photos will be used on the website, a new board member photo collage will be placed in the atrium area, and the new Welcome Back to School Guide.
- Staff Highlights: Sara Dean, our new Registrar, has hit the ground running, bringing a wealth of knowledge and experience. She has been a breath of fresh air to our team, and we are so pleased with her work! Dawn Cunningham has been a fantastic asset, stepping in to work out our computer processes, bridging our gap when we had no registrar, and cleaning up the backlog. A huge thank you to the Garcias, who have stepped up and helped with flooding, sandbags, and setting up fail-safe systems for pumps.

E. Consent Agenda/Written Reports (Chair, 6:35 pm)

1. Minutes from the **May 15, 2024** & **Jun 5, 2024** Meetings (Mrs. Jennings)
2. Enrollment & Waitlist Update (Mrs. Dean)
3. Marketing Update (Ms. Reichart)
4. Personnel Update (Mrs. Hilborn)
5. School Events (Mrs. Jennings)
6. YPC Update (Mrs. Kennedy)
7. Athletics Update (Mr. Kaloogian)

I move that we approve the Consent Agenda for the **Aug 7, 2024** NSCA Board Meeting.

1st Motion: **Jarvis Caldwell** *2nd Motion:* **Jessica Garcia**

Discussion: **None**

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

F. Information (6:37 pm)

1. Building Updates (Mr. Coppin)

Mr. Coppin reviewed:

- The security grant and the newly purchased and installed Columbine Locks. The grant covered approximately \$56K. It took the lock company three days, but all rooms with staff or students now have Columbine locks.
- The new ADA ramp has been installed on the lower playground.
- All leaks and floods have been addressed. The science lab water leak is the only one still being worked on.
- We discussed the carpet issue not matching UBG and our library.
- 15 Promethean boards have been replaced in classrooms.
- The rear playground's black top was only repaved.
- We have a new maintenance contract with A+ Plumbing
- All carpets and common area furniture have been steam cleaned.
- Carpet areas that needed to be replaced were replaced.
- Painting and wall repairs were completed, and vinyl wall coverings for the area outside each classroom were purchased and hung to protect the walls this year.
- The main conference room has new seating.
- Monarch Landscaping has resigned with us and is donating some specific lawn care to our lawn areas that were damaged and not fixed during construction.

G. Discussion (6:49 pm)

1. Retreat Dates (Mrs. McClelland)

Mrs. McClelland discussed the options for this school year's retreat dates. The Board will decide on Saturday, June 7th, or June 14th.

2. Yeti House Spin (Mrs. McClelland)

This was postponed until the next board meeting as Mrs. Leone is virtual tonight.

H. Action (6:53 pm)

1. 2024/2025 Employee Handbook

Mrs. Hilborn quickly reviewed the changes. Our attorney and Employers Council reviewed the handbook.

I move that we approve the 2024/2025 Employee Handbook as presented.

1st Motion: Ben Partridge ▾ 2nd Motion: Michelle Ruehl ▾

Discussion: None ▾

Discussion Comment:

- *Roll Call:*

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

2. 2024/2025 Student/Parent Handbook

Mr. Ravetti and Mrs. Reissig reviewed the changes. The handbook was reviewed by our attorney and the Employers Council.

I move that we approve the 2024/2025 Student/Parent Handbook as presented.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- *Roll Call:*

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

3. 2024/2025 Student Athletics Handbook

The handbook was reviewed by our attorney and the Employers Council.

I move that we approve the 2024/2025 Student Athletics Handbook as presented.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- *Roll Call:*

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

I. Other Items (7:05 pm)

1. Executive Session

Mr. Weston, Mr. Coppin and Mrs. Reichert left the meeting at 7:05.

I move that we enter into an Executive session pursuant to C.R.S. 24-6-402(4)(b & g) for legal advice on specific legal issues regarding policy options and for consideration of documents subject to confidentiality protection.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

I move that we end this Executive Session.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

I move that we approve the ACA policy and associated regulations and forms as presented.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

J. Adjourn (Chair, 8:00 pm)

I move that we adjourn the Aug 7, 2024 NSCA Board Meeting.

1st Motion: Ben Partridge ▾ 2nd Motion: Jarvis Caldwell ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Ben Partridge	Jarvis Caldwell	Jessica Garcia	Tina Leone	Michelle Ruehl
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾

Approved ▾

Scribe

Tara Jennings