



Work Session Minutes - 24 Apr 2024

6:00 PM, Apr 24, 2024 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:03 pm)

- Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Eric Davis	Jarvis Caldwell	Jessica Garcia	Ben Partridge	Michelle Ruehl
Present ▾	Virtual ▾	Present ▾	Present ▾	Virtual ▾

- Passed ▾

B. Pledge of Allegiance (Chair, 6:07 pm)

C. Discussion (6:03 pm)

- Interviews (6:14 pm)

The Board of Directors candidate was interviewed.

- Cell Phone Policy (Mr. Ravetti) (7:00 pm)

Mr. Ravetti reviewed the proposed Student Cell Phone policy JICJ.

- Employee Handbook (Mrs. McClelland & Mr. Ravetti) (7:20 pm)

This is the draft version 1. Primary changes were to the Employee Leave, Payouts & Sick Time.

The Employee Handbook will still need to be sent to the Employee's Council.

The Student Handbook and Athletic Handbook will be reviewed at the retreat.

- Q3 Financials (Mr. Gustafson) (7:27 pm)

Mr. Gustafson reviewed the Q3 Financials. March finances look great. Mrs. Hilborn is doing a wonderful job maximizing our earned income. There was a \$23,000 net income revenue greater than expenditures.

We are still waiting on the School Finance Act to be finalized before we can lock in our numbers. Looking for the approval of the budget by the May 15th Board meeting.

D. Other Items (7:44 pm)

- 1. 23/24 Calendar Change

May 22nd is now a normal day of school and the 23rd, the last day, will be a half day.

- 2. Plaque

A plaque was presented to Mr. Davis for his many years of service to the NSCA Board of Directors. The May 15th meeting will be his last day as a director.

- 3. Executive Session

I move that we move to Executive Session pursuant to C.R.S. 24-6-402(4)(b) for legal advice on specific legal matters related to potential policy adoptions.

1st Motion: Michelle Ruehl 2nd Motion: Ben Partridge

Discussion: None

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Eric Davis	Jarvis Caldwell	Jessica Garcia	Ben Partridge	Michelle Ruehl
Yes	Yes	Yes	Yes	Yes

Passed

Mr. Miller stated that this Executive Session was the purposes of legal advice with their attorney and that it was therefore appropriate to turn off the recording device.

Recording device turned off at 7:55 pm.

Recording device turned on at 8:13 pm.

Mr. Davis stated "I, Eric Davis, direct Kim McClelland and the team to draft a communication on behalf of the New Summit Charter Academy Board of Directors on the topic discussed in the Executive Session."

I move that we end this Executive Session.

1st Motion: Ben Partridge 2nd Motion: Jessica Garcia

Discussion: None

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Eric Davis	Jarvis Caldwell	Jessica Garcia	Ben Partridge	Michelle Ruehl
Yes	Yes	Yes	Yes	Yes

Passed

Mr. Miller signed out of the meeting at 8:15 pm.

E. Adjourn (Chair, 8:16 pm)

I move that we adjourn the Apr 24, 2024 NSCA Board Meeting.

1st Motion: Ben Partridge 2nd Motion: Jessica Garcia

Discussion: None

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
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<i>Eric Davis</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Ben Partridge</i>	<i>Michelle Ruehl</i>
Yes ▾	Yes ▾	Yes ▾	Yes ▾	Yes ▾
Passed ▾				

Scribe

Tara Jennings

Attendance

Kim McClelland, Tara Jennings, Maureen Hilborn, James Ravetti, Glenn Gustafson (7:05 pm) and Tom Weston (7:06 pm).

Actionable Items

- Send out Affirmations from meeting
- Add Action: Budget approval to May meeting
- Add Action: 23/24 Calendar Change to May Meeting