



<i>New Summit Charter Academy</i>	<i>Policies and Procedures</i>
Policy Name:	Non-Legal Name Changes for Students
Policy Number:	ACA-NSCA
Original Date:	Aug 8, 2024
Last Reviewed:	
Category:	Student Policies
Author:	Compliance Officer
Approval:	NSCA Board of Directors

Policy

New Summit Charter Academy (NSCA) will honor a student’s request to use a chosen name, as defined in ACA-NSCA-R, if the student and his or her parent/guardian follow the request procedure in the Regulation based on this policy.

Once a student has properly complied with the request procedure in ACA-NSCA-R, NSCA employees, educators, and contractors, as defined in ACA-NSCA-R, shall address a student by the student’s chosen name and use the student’s preferred name in school and during extracurricular activities.

Appeal procedure

Should a request for a non-legal name change be denied, the principal will advise the parent/guardian that he/she may appeal the denial by contacting the Executive Director.

The receiving principal shall submit the reason for the denial of the request and the parent/guardian's request to the Executive Director, who will review the parent/guardian request and the principal's decision and then make a determination.

The Executive Director’s decision shall be final.

Notice of Nondiscrimination

NSCA is committed to a policy of nondiscrimination in education and employment. NSCA prohibits discrimination on the basis of disability, need for special education services (whether actual or perceived), race, creed, color, sex, marital status, sexual orientation, transgender status, gender identity, gender expression (including the use of student’s chosen name), national origin, religion, ancestry, age, genetic information, or protected activity in its programs and activities.

Legal:

- C.R.S 22-1-143 (Definition of a public school employee, educator, and contractors)
- C.R.S. 22-1-143(2) (Reporting requirements for reports of harassment or discrimination)
- C.R.S. 22-1-143(1)(d)(IV) (Definition for harassment or discrimination)
- C.R.S 22-1-145(1)(d)(2) (Public school employees shall use student’s chosen name)
- C.R.S. 22-1-145(1)(d)(3) (Knowingly or intentionally using a name other than the student’s chosen name is discriminatory)
- C.R.S. 22-1-145(1)(d)(4) (Student who is subject to discrimination may file a report)
- C.R.S. 22-1-145 (Definitions)
- C.R.S. 22-2-117(1)(b)(IX) (State board shall not waive requirements specified in (1)(b)(IX), (X), or (XI))
- C.R.S. 22-30.5-104(6)(c) (Charter School - State board may not waive rule relating to (6)(c)(VIII), (XI), or (X))
- C.R.S. 22-30.5-507(7)(b) (Institute Charter School - State board may not waive rule relating to (7)(b)(VIII),

(IX), or (X))

20 U.S.C. SECS. 1681 ET SEQ., AS AMENDED. (Policy adopted pursuant to Title IX of the Federal "Education Amendments of 1972")C.R.S. 24-18-110 (voluntary disclosure)

18 U.S.C. 922(q)(2)(B)(iv), (v); 922(q)(3)(B)(ii), (iii)

Revision History

Date	Revision Details	Revised By
8/6/24	Creation	