



Meeting Agenda - 15 May 2024

6:00 PM, May 15, 2024 | Location: NSCA Main Conference Room

Agenda

A. Call Meeting to Order (Chair, 6:00 pm)

1. Attendance Roll Call

Chair	Vice Chair	Secretary	Treasurer	Director
Eric Davis	Jarvis Caldwell	Jessica Garcia	Ben Partridge	Michelle Ruehl
Attendance... ▾	Attendance... ▾	Attendance... ▾	Attendance... ▾	Attendance... ▾

- Motion Action: ▾

B. Pledge of Allegiance (Chair, 6:02 pm)

C. Approval of the Agenda (Chair, 6:03 pm)

I move that we approve the agenda for the May 15, 2024 NSCA Board Meeting.

1st Motion: Name ▾ 2nd Motion: Name ▾

Discussion: None ▾

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Eric Davis	Jarvis Caldwell	Jessica Garcia	Ben Partridge	Michelle Ruehl
Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾

- Motion Action: ▾

D. Comments:

- 1. Public Comments
 - FY 24/25 Proposed Budget Public Hearing
 - Each presenter is limited to 3 minutes

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsunmittcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

- 2. Board Comments
- 3. Executive Director Comments

E. Consent Agenda/Written Reports (Chair, 6:20 pm)

- 1. Minutes from the Apr 10, 2024 and Apr 24, 2024 Meetings (Tara Jennings)
- 2. Enrollment & Waitlist Update (Kelsey Jones)
- 3. Marketing Update (Nikki Reichart)
- 4. Personnel Update (Maureen Hilborn)
- 5. School Events & Board Participation Opportunities (Tara Jennings)
- 6. DAC Update (James Ravetti)
- 7. SAC Updates (Jenn Reissig)
- 8. Finance (Glenn Gustafson & Maureen Hilborn)
- 9. YPC Update (Heather Kennedy)
- 10. Athletics Update (Jack Kaloogian)
- 11. 24-25 Elementary Student Fees
- 12. 24-25 Middle School Student Fees
- 13. 23-24 School Calendar Updates

I move that we approve the Consent Agenda for the May 15, 2024 NSCA Board Meeting.

1st Motion: Name 2nd Motion: Name

Discussion: None

Discussion Comment:

- Roll Call:

Chair	Vice Chair	Secretary	Treasurer	Director
Eric Davis	Jarvis Caldwell	Jessica Garcia	Ben Partridge	Michelle Ruehl
Roll Call	Roll Call	Roll Call	Roll Call	Roll Call

Motion Action:

F. Information (6:25 pm)

- 1. Library Policy/ Book Fair Survey (Mrs. Reissig)
- 2. Board Self Evaluations & Needs Assessment (Mr. Ravetti)
- 3. Board Retreat Topics (Mr. Ravetti, Mrs. Reissig)
- 4. Enrollment Update (Mrs. Reissig)
- 5. Safety & Security Grant Update (Mr. Ravetti)
- 6. Title IX Updates (Mr. Ravetti)

7. EOY Surveys & Announcement (Mrs. Reissig)

G. Discussion (7:25 pm)

1. Employee Handbook - Final Draft (Mrs. Hilborn, Mr. Ravetti)

H. Action

1. New Board Candidate Approval (Mrs. Garcia)

I move that we approve _____ as the new member of the New Summit Charter Academy Board of Directors.

1st Motion: **Name** ▾ 2nd Motion: **Name** ▾

Discussion: **None** ▾

Discussion Comment:

- Roll Call:

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
<i>Eric Davis</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Ben Partridge</i>	<i>Michelle Ruehl</i>
Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾

Motion Action: ▾

2. FY 24/25 Proposed Budget (Mr. Gustafson)

I move that we approve the FY 24/25 Proposed Budget as stated.

1st Motion: **Name** ▾ 2nd Motion: **Name** ▾

Discussion: **None** ▾

Discussion Comment:

- Roll Call:

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
<i>Eric Davis</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Ben Partridge</i>	<i>Michelle Ruehl</i>
Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾

Motion Action: ▾

3. Cell Phone Policy (Mr. Ravetti)

I move that we approve the JICJ-NSCA-A Cell Phone Policy as presented.

1st Motion: **Name** ▾ 2nd Motion: **Name** ▾

Discussion: **None** ▾

Discussion Comment:

- Roll Call:

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
<i>Eric Davis</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Ben Partridge</i>	<i>Michelle Ruehl</i>
Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾	Roll Call ▾

Motion Action: ▾

I. Other Items

1. None

J. Adjourn (Chair, 8:00 pm)

I move that we adjourn the *May 15, 2024 NSCA Board Meeting*.

1st Motion: *Name* ▾ 2nd Motion: *Name* ▾

Discussion: *None* ▾

Discussion Comment:

- Roll Call:

<i>Chair</i>	<i>Vice Chair</i>	<i>Secretary</i>	<i>Treasurer</i>	<i>Director</i>
<i>Eric Davis</i>	<i>Jarvis Caldwell</i>	<i>Jessica Garcia</i>	<i>Ben Partridge</i>	<i>Michelle Ruehl</i>
<i>Roll Call</i> ▾	<i>Roll Call</i> ▾	<i>Roll Call</i> ▾	<i>Roll Call</i> ▾	<i>Roll Call</i> ▾

Motion Action: ▾

Scribe

Tara Jennings

Attendees

Actionable Items
