

**Boldly reach new summits
while positively influencing the world.**

~Minutes~

Board Meeting

Date: 02 November 2022

Time: 6:00 – 8:00 p.m.

Location: Conference Room

7899 Lexington Drive

Colorado Springs, CO 80920

a. Call Meeting to Order **(Chair, 6:00 p.m.)**

1. Attendance Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

2. Motion Action: Approved

b. Pledge of Allegiance **(Chair, 6:00 p.m.)**

c. Approval of the Agenda **(Chair, 6:01 p.m.)**

I move that we approve the Meeting Agenda for the 02 November 2022 NSCA

Board Meeting. Jarvis Caldwell read the motion. (1st motion)

2nd the motion: Jessica Garcia

1. Discussion: None

2. Roll Call



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Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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3. Motion Action: Approved

d. Comments (6:02 p.m.)

1. Public Comments None

a. Each presenter will be limited to 3 minutes.

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsummitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

2. Board Members

Jarvis Caldwell – Representative Hugh McKean passed away unexpectedly this week.

Ben Partridge – Baby Everly Rose was born this week, 7.1 lbs, 21 inches.

Jessica Garcia – YPC event Trunk or Treat was a great success this year.

3. Executive Director (Kim McClelland)

a. Student Spotlight

Zoe Rivera, 3rd grade speed skater. See student spotlight flyer.



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b. Affirmations

YPC did a wonderful job with the Fall Fest and Glow Golf.

Jamie Pluemer is an amazing Instructional Coach, She was made for this job, a very successful addition to the team.

Alanna Briski, along with Natalie Ross, has made a great PE team with their flexibility and teaching resilience.

Eric Davis has done an amazing job with Karate as one of our electives.

The entire 5th Grade Team did a wonderful job with the Ameritowne interviews.

Megan Steinhauser did an amazing job with the Scholastic Book Fair this week.

Stephanie Rizzo, our 4th grade TA has made a wonderful addition with her great humor and positive spirit.

The Counselors had a phenomenal Career Day again this year. 124 people and over 75 careers were represented.

A big thank you to our staff that stepped in and made this year's Mountain Lab/Camp Idrahaje such a rewarding experience – Chaperones were John Coppin, Maureen Hilborn, Michele Comfort, Denise Piciulo, Sieth Sanders. Van Drivers were James Ravetti, Amanda Roderick, Erin Rivera, Tara Jennings and Jenny Divitto.

c. Other

Kim McClelland discussed the last EAC update.

She gave a brief overview of the CDE's Board Fundamentals Strategic Planning guide.



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e. Consent Agenda/Written Reports (**Chair, 6:20 p.m.**)

1. Minutes from 05 October 2022 BOD Meeting (Tara Jennings)
2. Final Enrollment & Waitlist (Carmen Cook)
3. Policies (James Ravetti)
 - a. DKC-NSCA Policy
4. Bylaws
5. School Safety & Security (James Ravetti, Kim McClelland)
6. School Events & Board Participation Opportunities (Tara Jennings)

I move that we approve the Consent Agenda for the 02 November 2022 NSCA

Board Meeting: Jarvis Caldwell read the motion. (1st motion)

2nd the motion: Jessica Garcia

1. Discussion None
2. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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3. Motion Action: Approved



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f. Information (6:25 p.m.)

1. Finance (Glenn Gustafson)

a. Audit Summary (Tom Sistare)

Tom Sistare summarized the Audit Results and reviewed the “Internal Control Letter” and “Board Presentation”

b. Quarterly Statement

Glenn Gustafson, CFO was introduced and gave a summary of who did the audit and how the audit went. He summarized assets, liabilities, and Fund Balance.

Kim McClelland affirmed Glenn for his work with the audit.

The budget adjustment is in December.

c. 3 yr. Budget Analysis

Projecting/budgeting for future enrollment in tandem with staff to support it.

2. Review of Charter Renewal application (Kim McClelland)

Kim McClelland gave a quick update on the Charter Renewal application.

3. 22-23 UIP (Jenn Reissig)

The UIP showed growth in math, ELA went from 45 to 62. Our SPF increased 22.1%.

Moving forward there will be a review of performance plans, math intervention and reading intervention time. Kim McClelland affirmed Erin Rivera and Jamie Pluemer for their work on this.



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g. Discussion (7:24 p.m.)

1. Strategic Messaging (Nikki Reichert, Kim McClelland)

Kim McClelland and Nikki Reichert revisited the talking points on Politically Charged Issues and the use of the We Believe statements and reinforcing that we are a Parent Choice School. We should always go back and apply our Core Principles.

Michelle Ruehl left the meeting at 7:47 p.m.

h. Action (7:54 p.m.)

1. None

i. Other Business not on the Agenda (7:54 p.m.)

1. None

j. Adjourn (7:54 p.m.)

I move that we adjourn the 02 November 2022 NSCA Board Meeting.

Jarvis Caldwell read the motion. (1st motion)

2nd the motion: Jessica Garcia

1. Discussion None
2. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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3. Motion Action: Approved

