

**Boldly reach new summits
while positively influencing the world.**

Board Meeting Agenda

~Work Session~

Date: 20 April 2022
Time: 6:00 to 8:00 p.m.
Location: NSCA Flexible Learning Space
7899 Lexington Drive
Colorado Springs, CO 80831

1) Call Meeting to Order (6:04 pm)

Roll Call

| | | | | |
|---|---|--|---|----------------------------------|
| Mr. Doug Downey | Mr. Eric Davis | Mrs. Michelle Ruehl | Mr. Jarvis Caldwell | Open Seat |
| <input checked="" type="checkbox"/> Present | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Present |
| <input type="checkbox"/> Absent | <input type="checkbox"/> Absent | <input checked="" type="checkbox"/> Absent | <input type="checkbox"/> Absent | <input type="checkbox"/> Absent |

a) Pledge of Allegiance (6:04 pm) (Mr. Downey)

b) Approval of the agenda (6:04 pm)

I move that we approve the agenda for the 20 April 2022 NSCA Board Work Session.

Motion to Approve: Eric Davis

2nd: Jarvis Caldwell

Roll Call

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|---|---|--|---|--|
| Mr. Doug Downey | Mr. Eric Davis | Mrs. Michelle Ruehl | Mr. Jarvis Caldwell | Open Seat |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
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Motion Action: **Approved**

2) Public Comment Agenda Items (6:03 pm)

Each presenter will be limited to 3 minutes.

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@newsommitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

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1) Discussion (6:06 pm)

a) Bylaws Update (Brad Miller/Kim McClelland)

Brad Miller was unavailable for meeting, Kim McClelland reviewed the updates. The most notable change was under the Quorum and Voting section. This now states that a quorum must have a minimum of 3 directors for the transaction of business at any meeting of the Board of Directors.

b) Student Fees 2022-2023 (Jenn Reissig/Kim McClelland)

Kim McClelland and Jenn Reissig reviewed the updates. The most notable was a \$2 increase in Health room fees.

What percentage is paid? (Eric Davis) Between 60 and 70% of fees are paid. We typically see an influx of payments in May as well. (Maureen Hilborn)

Is there accountability? (Eric Davis) There is no accountability with this. There isn't any way to enforce it. (Kim McClelland) We budget for it yearly. (Maureen Hilborn)

We are competitive with other Charter schools and Public schools and we break our fees down. Our fees are low and reasonable. (Kim McClelland)

Side note from Uniform fee: Will shoes be allowed on the new gym floor? (Doug Downey) The floor is synthetic, any shoes will do. (Kim McClelland)

Do we offer payment plans? (Jarvis Caldwell) We would. We utilize our care closet, we make sure our families are taken care of. For example, with the overwhelming generosity from our families and staff, Nikki Reichert and Carmen Cook were able to take many students who weren't going to get books, shopping at the book fair. (Kim McClelland)

c) Board Self Evaluation Questions/Timeline

Kim McClelland reviewed the document and expectations. The evaluation itself is located in the BOD Agreement. It can be reviewed and the Board can collaborate at the Retreat in June.

d) Executive Director Evaluation Questions/Timeline

Kim McClelland reviewed the expectations. The evaluation is a Google Form and will be sent via email. It can be reviewed and the Board can collaborate at the Retreat in June.

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e) Job Descriptions (Maureen Hilborn/Kim McClelland)

Kim McClelland reviewed the document. This is not a Hierarchy, just a visual representation. The notable changes are:

- Dean of Academics – same job as Assistant Principal but a different name
- TAG/ELL teacher –there were significant changes in this job description.
- Director of Exceptional Services – there were significant changes in the job Description
- Instructional Coach – a new role, basically a Master Teacher that can mentor new/newer teachers with planning and team teaching and being there best. It is a full time role, they will give feedback & suggestions but will not be doing evaluations.

2) Adjourn (7:06 pm)

I move that we adjourn the 20 April 2022 NSCA Board Work Session.

Motion to Approve: Jarvis Caldwell

2nd: Eric Davis

Roll Call

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|---|---|--|---|--|
| Mr. Doug Downey | Mr. Eric Davis | Mrs. Michelle Ruehl | Mr. Jarvis Caldwell | Open Seat |
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Motion Action: Approved