

Boldly reach new summits
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Board Meeting Minutes

Date: 03 August 2022

Time: 6:00-8:00 pm

Location: Flexible Learning Space

7899 Lexington Drive

Colorado Springs, CO 80920

1. Call Meeting to Order (**Chair, 6:00 pm**)

a. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

2. Pledge of Allegiance (**Chair, 6:00 pm**)

3. Approval of the Agenda (**Chair, 6:01 pm**)

I move that we approve the agenda for the 03 August 2022 NSCA Board

Meeting. Eric Davis read the motion. (1st motion)

a. 2nd the motion: Jarvis Caldwell



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b. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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c. Motion Action: Approved

4. Comments (6:05 pm)

a. Public Comments

i. Each presenter will be limited to 3 minutes. **None**

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at Tara.Jennings@news Summit Charter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly.

b. Board Members

i. Eric Davis gave a brief, high level overview of his trip to Africa and working with Flip Flippen from the Flippen Group and CKH.

The BOD all introduced themselves to the guests and new staff.

ii. Notarize Affidavits

1. The Board Affidavit for Executive Session forms were signed by the Board Members in the presence of our Notary, Amanda Roderick.



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- c. Executive Director (**Kim McClelland**)
 - i. Kim McClelland affirmed NSCA leadership for working tirelessly over the summer and during these last few weeks of cleaning, purging, organizing, moving, fixing and/or replacing.
 - ii. She affirmed John Coppin and Cayden Hilborn for their incredibly hard work over the summer and during these last few weeks of preparation.
 - iii. She quoted some parent comments from the parent survey.
- 5. Consent Agenda/Written Reports (**Chair, 6:20 pm**)
 - a. Minutes from 01 June Meeting & 04 Retreat
 - b. Update on Enrollment/Waitlist (Carmen Cook)
 - c. Update on Personnel (Maureen Hilborn)
 - d. Update on Marketing & Communications (Nikki Reichert)
 - e. Uniform Policy Correction
 - f. Upcoming school events & Board participation
 - g. School of Choice 2022 Legislative Updates (Kim McClelland)
 - h. Reviewed/Revised Policies (James Ravetti)

I move that we approve the 03 August 2022 consent agenda as stated.

Eric Davis read the motion. (1st motion)

- i. 2nd the motion: Jarvis Caldwell



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j. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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k. Motion Action: Approved

6. Information (6:15 p.m.)

a. Update on UBG/Facilities (Jeff Wisinski)

i. Jeff Wisinski introduced himself and is the point of contact along with Blaine Shelley for UBG

ii. He gave the following updates:

1. Home Ec Cabinets projected to be delivered on 8/5 and countertops to be delivered the following week
2. HVAC Upgrade is in its 4th stage and working on control configurations
3. Some minor improvements are being made to:
 - a. The loading dock
 - b. Some lighting issues
 - c. The upstairs IT Charger stations
4. Gym Construction
 - a. A 2nd Engineer meeting is scheduled for 8/4 to discuss pinning of foundation, updates to follow



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5. UBG is hoping to put a hard schedule together by mid-August and we are currently looking at possibly an early March completion
6. Kim McClelland will check on the Bond Timeline and provide an update to the Bond holders
 - b. D20 Renewal application (Kim McClelland)
 - i. Is on track, the next phase is due in November
 - c. ECEA Rule Changes (Kim McClelland/Jenny Divitto)
 - i. Jenny Divitto gave a high level overview of the rule changes regarding Enrollment/Placement of students with IEP/504s
 - ii. Schools must have the student's enrollment finalized and have received their records before looking at IEP/504 plans. They cannot be used in anyway in deciding acceptance to the school
 - iii. New rule changes honors parent choice
 - iv. This is an evolving and there is still some gray area in the process, stay tuned
7. Discussion (**6:45 p.m.**)
 - a. Safety & Security Update (Kim McClelland, John Coppin)
 - i. Review of Safety & Security project status
 - ii. John Coppin described the current safety measures in the school and the upcoming drills
 1. Everyone will be trained next week, before school starts



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- iii. He gave a description of the Blue Point System
 - 1. There is a yearly fee
 - 2. We are looking into more boxes
 - 3. James is setting up an update/assessment
- iv. John is researching the Lifespot App to use in conjunction with Blue Point
- v. Michelle Ruehl offered the idea of the ReadyOp app which is cell phone based and can possibly be linked to our current systems and/or in conjunction.
- b. Policy Revision Updates (James Ravetti)
 - i. Policies reported in Consent section were reviewed and no changes were needed
 - ii. The AC-NSCA policy on Nondiscrimination & Equal Opportunity is the next policy to be reviewed for Title IX compliance
 - iii. GBI-NSCA Criminal History Record Information is a new policy requested from the annual CJI audit
 - 1. Maureen Hilborn described the audit and what they were looking for and the policy was written to CJI specifications



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8. Other Business not on the Agenda (7:15 p.m.)

a. Bond Designated Authorization (Maureen Hilborn)

- i. The current President needs to authorize additional signors for UMB Bond Series 20-21

I move that Kim McClelland, Executive Director of NSCA and Maureen Hilborn, Business Manager at NSCA become designated signors to provide to UMB Bank on behalf of New Summit Charter Academy.

Eric Davis read the motion. (1st motion)

a. 2nd the motion: Jarvis Caldwell

b. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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c. Motion Action: Approved

9. Action (7:15 p.m.)

- a. None

10. Adjourn (7:15 p.m.)



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I move that we adjourn the 03 August 2022 NSCA Board Meeting.

Eric Davis read the motion. (1st motion)

a. 2nd the motion: Jarvis Caldwell

b. Roll Call

Eric Davis	Michelle Ruehl	Jarvis Caldwell	Ben Partridge	Jessica Garcia
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c. Motion Action: Approved

