



<i>New Summit Charter Academy</i>	<i>Policies and Procedures</i>
Policy Name:	Student Dress Code - Elementary
Policy Number:	JICA-NSCA-E
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Category:	Student
Author:	Executive Director
Approval:	NSCA Board of Directors

## Introduction

The Board of Directors of New Summit Charter Academy (NSCA) has established the overarching dress code policy guidance in JICA-NSCA-B. The elementary uniform policy, JICA-NSCA-E, is an essential hallmark of the NSCA academic culture. Wearing uniforms impacts the school positively by:

- Fostering a distinct and positive “NSCA Appearance.”
- Decreasing distractions.
- Increasing wardrobe equity.
- Supporting easy identification of visitors or strangers.
- Giving parents and students an opportunity to demonstrate mutual support of NSCA’s core values and beliefs.
- Teaching students the importance of self-discipline and personal responsibility.
- Increasing group coherence and discouraging cliques or other forms of divisive or polarizing activities.

Uniforms are mandatory for all NSCA students. Wearing uniforms is intended to promote safety, improve discipline, and enhance the overall learning environment. Proper wearing of the uniform also shows pride in oneself and in NSCA. Students are expected to be in uniform from the time they enter the building in the morning until dismissal. After dismissal, students on campus may be out of uniform but must still be modestly and appropriately dressed. Uniforms must be worn on field trips unless the administration approves otherwise. Uniforms are not required for any evening or weekend activities unless specified by the administration or the activity supervisor.

## Uniform Wear Guidance

Students must present a neat appearance. Uniforms are to be of an appropriate size/fit, and they must be worn as intended by the policy. A student can be out of compliance for wearing non-approved items, or by wearing approved items in a manner that is sloppy or otherwise inappropriate. The appearance that is extreme, immodest, disruptive, distracting, profane, or disrespectful so that it would draw undue attention shall not be allowed. Included in distracting wear is clothing with statements, slogans, or conspicuous political, religious, or other symbols or references.

## Parent and Staff Responsibilities

- Parents have the responsibility to ensure that their students arrive at school in the proper uniform.
- Within the school, the uniform policy will be enforced by the classroom teachers, other staff members, and administrators who will make final decisions regarding uniform issues.
- Cheerful, consistent compliance with the policy by all is expected.

## Consequences for Uniform Violations

Uniform violations may be annotated in the student's planner or otherwise documented (uniform violation report). If a student violates the uniform policy in a manner that cannot be immediately corrected, the student may be asked to call her/his parent or guardian to bring an appropriate uniform item(s) which will enable the student to comply with uniform policies. The teacher may request office assistance for the students in this situation.

## Colors

- Tops (shirts, sweatshirts, sweaters)
  - navy, grey, white, light blue, light pink, red, and teal
- Dresses/Jumpers
  - navy, black or khaki only
- Bottoms (shorts, skorts, skirts, capris)
  - Navy, black or khaki only
- Leggings
  - Navy, black, white or gray
- Tights
  - Navy, white, black, khaki may also include tan/brown
- Socks
  - Navy, white, black, khaki, gray and pink, may also include tan/brown
- Shoes/Boots
  - tan, brown, navy, black, gray, and white only

## Shirts

- Polo and Peter Pan Polo styled shirts in navy, grey, white, light blue, light pink, red, and teal. Polos may not have any logos on them (i.e., Reebok, Nike, other name brands, or school logos. Only the NSCA logo is approved, etc.).
- Buttons are not required on polo or peter pan polo shirts.
- Button-up shirts are acceptable in light blue and white only.
- Undergarments should not be visible.
- Any material or blend may be used for shirts with the exceptions of denim, sheer, or spandex.
- Shirts are encouraged to be tucked into pants and skirts.
- Shirts must be worn under a jumper dress.
- Long-sleeved polo shirts may be worn as a long sleeve alternative in coordinating

school colors.

- A polo, turtleneck, or button-up shirt in navy, gray, white, light blue, light pink, red, or teal must be worn under a jumper dress or sweater.

## **Sweatshirts and Sweaters**

- Solid colored hoodless, zip-up, or pullover sweatshirts and sweaters in school colors (see above) may be worn, with or without the school logo, mascot, or plain only. All other outerwear must remain in designated storage areas during the school day and may be worn at recess, outdoors only, and not in the classroom.
- A polo, turtleneck, or button-up shirt must be worn under sweatshirts or sweaters.
- Solid colored, long-sleeved sweaters, without hoods, can be worn.

## **Pant**

- Navy, black or khaki only.
- No denim, sweat, or spandex material for pants.
- Skinny pants and zip-off pants are not allowed.
- Pockets must be on the inside, no cargo pants.
- All pants must be free from rips and tears, and clean in appearance.

## **Shorts, Skorts, Skirts, Jumpers, and Capris**

- Shorts, skorts, jumpers, and skirts must be at least to the fingertips when arms are resting at an extended position to the sides of the body.
- Shorts, skorts, jumper dresses, and skirts must be navy, black or khaki in color.
- Capris should be uniform material/style.
- Jumper dresses may be worn in any school-approved uniform color (see above).
- Undergarments should not be visible while sitting or standing. Shorts are required underneath skirts and a jumper dress.

## **Leggings, Socks, and Tights**

- Students must always wear socks or tights.
- Leggings may be worn under skirts or jumpers.
- Leggings may be navy, white, black or gray.
- Leggings may not be worn as pants.
- Tights may be worn under skirts or jumpers.
- Socks must be in school colors, may also include tan, or brown.
- Socks must match each other and be solid in colors

## Shoes

- Only closed-toe and closed-heel shoes are permitted. All tennis, athletic, or running shoes may be in any color and may have manufacturer logos on them. Tennis, athletic, running and dress shoes may have patterns, such as plaids, stripes, shapes, etc.; however, they may not be “blinged, sparkled, or lighted” and may not have cartoon characters.
- Boots and dress shoes may be worn but need to be tan, brown, navy, black, gray, and white only.
- Crocs may be worn in approved colors only: white, red, black, navy, light blue, light pink, brown/ tan, or grey.
- Heelys are not allowed.
- Heels /Soles no higher than one inch and style must be conservative.
- Flip flops, beach shoes, jellies, slippers, swim shoes, shower shoes, or shoes with separated toes may not be worn.

## Hair/Accessories/Other Items

- Students may wear hair accessories that match uniform colors, and no patterns.
- Students are welcome to wear bow ties & ties in solid colors of our approved school colors. No patterns only solid colors, please.
- No hats may be worn in the classroom. Students may wear hats out at recess; however, they must be in a conservative style and must be removed as soon as they enter the building. Students with medical requirements may wear a hat with medical documentation.
- Only two ear piercings are allowed in each ear and no dangling or large hoop-type earrings are allowed.
- Permitted jewelry that may be worn includes watches, small earrings, and necklaces for students. No bracelets are allowed unless it is a medical bracelet. Necklaces may be worn but must be on the inside of the shirt.
- Lanyards and Pins on lanyards or clothing must not be controversial in nature.
- No other visible body piercings allowed.
- No gauges or earlobe plugs will be allowed.
- Visible tattoos and body art are prohibited.
- Make-up may be worn but must be conservative in nature.
- Hairstyle and hair color must be conservative in nature
- Belts in brown and black only
- Layering shirts can only be in white.
- No animal ears or tails allowed as an accessory unless for a dress-up or spirit day.

## Spirit Days

- From time to time, there may be spirit days that may involve the wearing of jeans, costumes, pajamas, or other creative themes. Please wear clothing without holes or sheer material. In choosing clothes for these activities, please use wisdom and show respect for yourself and others. Students are not permitted to wear apparel that is disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school. Administrator discretion may be used to determine the potential to be disruptive to anyone in the school environment.
- School purchased spirit wear or house colors shirts may be worn on Fridays only with uniform bottoms.

## School Pictures

Uniforms will not be required for individual student pictures taken in the fall, although they may certainly be worn if desired. Students who do not wear uniforms are expected to dress up from their uniforms. Students will be required, however, to wear their uniforms for the class pictures taken in the spring.

### Revision History

Date	Revision Details	Revised By
5/20/19	Creation	Board, Executive Director
6/1/2022	Revision	Board, Executive Director
8/3/2022	Revision	Board, Executive Director