

NEW SUMMIT CHARTER ACADEMY FACILITY RENTAL

Price List

INDOOR

Classroom	\$25/hour
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Flex Space	\$40/hour
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Cafeteria	\$60/hour
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Atrium	\$45/hour
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Conference Room	\$40/hour
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OUTDOOR

Parking Lot	\$55/hour
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Playground/Tables	\$60/hour
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*includes the use of restroom: location noted in approval notification.
Other fees may pertain as determined by New Summit Charter Academy

Payments are required as specified in the rental agreement contract. Pay by check or money order made payable to New Summit Charter Academy



NEW SUMMIT CHARTER ACADEMY

FACILITY RENTAL REQUEST

Name	Date of Event	
<input type="text"/>	<input type="text"/>	
Cell Phone	Secondary Phone	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
Home Address		
<input type="text"/>		

Reservation Location	Guest Count	Reason for Reservation
<input type="text"/>	<input type="text"/>	<input type="text"/>
Equipment Needed		
<input type="text"/>		
No. of Chairs	No. of Tables/Desks	
<input type="text"/>	<input type="text"/>	

Date Needed	Start Time	End Time
<input type="text"/>	<input type="text"/>	<input type="text"/>
Other:		
<input type="text"/>		

Please email form to: john.coppin@newsummitcharter.org and maureen.hilborn@newsummitcharter.org for approval.