

Student Fees

New Summit Charter Academy Policies and Procedures

Policy Name	<i>Student Fees</i>
Policy Number	<i>JQ-NSCA</i>
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Category	<i>Student</i>
Author	<i>NSCA Board of Directors</i>
Approval	<i>NSCA Board of Directors</i>



POLICY REVISION HISTORY

Date	Revision Details	Revised By
August 2018	Policy created HB 17-1301 and general clarification.	Board of Directors
June 30, 2021	Revised agreement based on changes needed; revised agreement formatting to reflect the new school letterhead	Executive Director/Board Secretary

Student Fees

Students shall not be charged an instructional fee as a condition of enrollment in New Summit Charter Academy (NSCA) or as a condition of attendance in any class that is considered part of the academic portion of NSCA's educational program. However, NSCA may require students to pay textbook fees, fees for expendable materials, and other miscellaneous fees as more fully set forth in this policy.

All student fees and charges shall be adopted by the NSCA Board of Directors. The fee shall remain in place until modified or removed by Board resolution. All student fees adopted by the Board shall be used for the purposes set forth in the approved fee schedule JQ-NSCA-AR1, in the school year for which the fee was collected and shall not be spent for any other purpose.

When publicizing any information concerning any fee authorized to be collected by this policy, the school shall specify whether the fee is voluntary or mandatory and the specific activity from which the students will be excluded if the fee is not paid.

All mandatory fees shall be waived or reduced for indigent students. An indigent student is defined as any child who is deemed eligible for a fee or reduced-price lunch under the income guidelines established by the federal government. Applications and information regarding the Academy School District 20 free and reduced-price lunch program can be obtained by contacting the free and reduced lunch registrar at 234-1416 or free-and-reduced@asd20.org

Among the fees which the Board may authorize are the following:

Textbook, library resources and other school property

Textbooks shall be provided on a loan basis. Non-indigent students, in accordance with statute may be asked to pay a nonrefundable rental fee reasonably related to the actual cost of some or all of the textbooks provided for the student. The rental fee and corresponding depreciation schedule shall be adopted by the Board prior to the textbook's introduction into the classroom. No rental fee will be assessed for textbooks and workbooks used in the classroom for reference. Currently, NSCA does not charge rental fees for textbooks.



It is expected that students shall return textbooks, library resources and other school property to the school in good condition except for ordinary wear. Students shall be assessed fines for lost, damaged or defaced books (including those checked out from the library), materials or equipment. The fines will be for the amount of the loss. In computing a fine for textbooks, 20 percent of the original cost of a book will be deducted for each year it has been used. For library resources, the assessed fee will be the actual replacement of the book. The principal or designee may waive the fee if the student provides a replacement book, library resources or other school property approved by the principal or designee.

A student shall not be refused use of textbooks based on failure to pay the required fees.

Fees for Expendable Supplies and Materials

Teachers shall determine a basic course fee for each class, which can be completed with materials furnished by the school. However, students may be charged a fee for expendable supplies and materials used in the course. Fees for expendable supplies and materials shall relate directly to the actual cost of providing these materials to the student. Students shall be required to pay for materials that go into crafts or art projects that are above the basic requirements for the course and are to be retained by the student.

Participation Fees

Students participating in extra-curricular and co-curricular activities programs shall pay a per season participation fee.

Any activity fee collected shall be used to fund the particular activity for which it is charged and not for any other purpose.

Miscellaneous Fees

Students may be asked to pay miscellaneous fees on a voluntary basis as a condition of participating in or attending a school-sponsored activity or program not within the academic portion of the educational program.

Fees for the use of items, such as choir tuxedos or band uniforms, shall be approved by the Board upon recommendation by the Executive Director.

Students participating in activities which are not required by the teacher or used in the determination of a grade may be required to pay charges covering the cost of the activity. Such charges may include but are not limited to admission fees, food costs and transportation costs on activity trips. However, it is incumbent upon the teacher and principal to make every effort to be sure, no student is denied the right to participate in trips or other enrichment activities because of lack of funds.



Waiver of Fees

The parent/guardian of a student may apply for free or reduced fee waivers by applying for free and reduced-price lunch status and indicate that information may be released for use in determination of specified fee waivers. Parents shall be informed on the fee schedule regarding how to apply for free or reduced-price lunch status. Students qualifying for free or reduced-price lunch will receive a reduced or waived fee without unnecessary embarrassment or public exposure.

Fee Schedule

NSCA shall prepare and make available upon request a complete list of student fees, describing the fee, the amount of each fee, the purpose of each fee, whether the fee is voluntary or mandatory, and the specific activity from which the student will be excluded if the fee is not paid.

NSCA Policy JQ-NSCA replaces ASD20 Policy JQ.

Legal References:

C.R.S. 22-32-109 (1)(u) (free textbooks to indigent students without loss/damage deposit)

C.R.S. 22-32-110 (1)(o) (textbooks for free or reasonable rental fee)

C.R.S. 22-32-110 (1)(jj) (board power to assess fines or fees for return or replacement of textbooks, library resources or other school property)

C.R.S. 22-32-117 (fees)

C.R.S. 22-32-118 (summer school fees)

C.R.S. 22-45-104 (disposition of moneys collected from fines and fees)

Cross References:

JQ-NSCA-AR1 Student Fee Schedules – Elementary & Secondary

