

**Boldly reach new summits
while positively influencing the world.**

Board Meeting Agenda

February 3, 2021

4:00 pm

7899 Lexington Drive
Colorado Springs, CO 80920
New Summit Charter Academy
Pikes Peak Conference Room

I. Call Meeting to Order: 4:18 pm

i. Roll Call

| | | | | |
|---|---|---|---|---|
| Mr. Aaron Salt | Mr. Doug Downey | Mr. Eric Davis | Mr. Anthony Bachmann | Mrs. Michelle Ruehl |
| <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent |

ii. Pledge of Allegiance (**Mr. Salt**)

iii. Approval of the agenda

I MOVE THAT WE APPROVE THE AGENDA FOR THE 02/03/2021 NSCA BOARD MEETING

Motion to Approve: [Eric Davis](#)

2nd: [Michelle Ruehl](#)

Roll Call:

| | | | | |
|---|---|---|---|---|
| Mr. Aaron Salt | Mr. Doug Downey | Mr. Eric Davis | Mr. Anthony Bachmann | Mrs. Michelle Ruehl |
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Motion Action: [Passed](#)

II. Public Comment Agenda Items

Each presenter will be limited to 3 minutes

-No public comments at this meeting

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III. Comments from Board Members

Mrs. McClelland:

- Will make sure that Admin Updates are added to the agenda moving forward
- This week is National School Counselor Appreciation Week
- Our Process Champions went into their teams and asked "What are we doing well?" so we can grow our Campus Plan
- We have gotten some amazing responses from our staff to point out the things that are going well
- At this time, the state will not allow us to have the eLearning option for our students for the 2021-2022 school year
- We heard from ASD 20 this week and they told us to prepare to not have a final budget until the end of June

Mr. Salt:

- Had a great discussion with Mr. Alvarez at Rampart High School to see if we can partner with them for our 8th grade families to transition to high school

IV. Consent Agenda/Written Reports

- Personnel Update
- Department Reports

I MOVE THAT WE APPROVE THE CONSENT AGENDA FOR THE 02/03/2021 NSCA BOARD MEETING

Motion to Approve: *Doug Downey*
2nd: *Anthony Bachmann*

Roll Call:

| Mr. Aaron Salt | Mr. Doug Downey | Mr. Eric Davis | Mr. Anthony Bachmann | Mrs. Michelle Ruehl |
|---|---|---|---|---|
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Motion Action: *Passed*

V. Information

- 2021-2022 Enrollment Update (**Mrs. McClelland and Mrs. Roderick**)
 - We gave ASD 20 our enrollment projections for the 2021-2022 school year
 - At this time, we are projecting 585 FTE funding number
 - This would be 613 students total with homeschool and our FT program
 - We used a 70% retention number from 2020-2021 numbers to set the basis for our projection
 - We did lower the available seats per classroom, however we have the ability to adjust those numbers if enrollment numbers come back higher than expected

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- b. Colorado League of Charter Schools 2021 Annual Conference Update **(Mrs. McClelland and Mrs. Roderick)**
 - *This meeting will be held as a Board on Wednesday, March 3rd*
 - *Board Members that are registered will be able to watch on their own Thursday and Friday (March 4th and 5th)*
 - *(Check with Liz to see when we can get into the room)*
- c. Education Alliance Update **(Mrs. McClelland)**
 - *The Education Alliance is building up and starting to send out information to families to keep them updated on the happenings*
 - *We have a custom link through EAC so we can track the number of families that sign up for updates*
 - *So far, our response has been well accepted with our families*
- d. Updated School Goals **(Mrs. McClelland)**
 - *Mrs. McClelland has worked with Mrs. Turnbull to finish the goals for the updated school year*

VI. Discussion

- a. 2021-2022 Preschool Discussion **(Mrs. McClelland and Mrs. Hilborn)**
 - *We are still waiting for the fire inspection to happen*
 - *It has been scheduled 3 times without response*
 - *Mrs. Hilborn is still waiting on our final license due to holdups from the State level*
 - *For the 2021-2022 school year, Mrs. Hilborn added in a 5% increase to the total tuition*
 - *If the program were to evolve into 2021-2022, there are changes to the program that Mrs. Hilborn would like to see to make the program a better reflection of New Summit*
- b. 2020-2021 Executive Director Evaluation **(Mrs. McClelland)**
 - *Mrs. McClelland wanted to go through the process for the Executive Director Evaluation*
 - *There are 3 parts to the evaluation*
 - *Self-evaluation done by Mrs. McClelland*
 - *Executive Director Goals*
 - *Each Board Member fills out their own evaluation of Mrs. McClelland*
 - *Mrs. McClelland reviewed this self-evaluation and adjusted the categories/standards to make sure those will still apply for this current school year*
 - *There are some changes for what could be used as evidence for the evaluation*
 - *This self-evaluation should be completed by Friday, February 5, 2021*
 - *We will plan an Executive Session during the March meeting to review the evaluation results*
 - *(Look for Kim's Contract Renewal Date)*

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VII. Action

a. Approval of the 2021-2022 School Calendar (**Mrs. McClelland**)

I MOVE THAT WE APPROVE THE 2021-2022 NEW SUMMIT CHARTER ACADEMY SCHOOL CALENDAR

Motion to Approve: *Anthony Bachmann*
2nd: *Michelle Ruehl*

Roll Call:

| | | | | |
|---|---|---|---|---|
| Mr. Aaron Salt | Mr. Doug Downey | Mr. Eric Davis | Mr. Anthony Bachmann | Mrs. Michelle Ruehl |
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Motion Action: *Passed*

VIII. Other Business not on the Agenda

IX. Adjourn: *5:54 pm*

I MOVE THAT WE ADJOURN THE 02/03/2021 NSCA BOARD MEETING

Motion to Approve: *Eric Davis*
2nd: *Anthony Bachmann*

Roll Call:

| | | | | |
|---|---|---|---|---|
| Mr. Aaron Salt | Mr. Doug Downey | Mr. Eric Davis | Mr. Anthony Bachmann | Mrs. Michelle Ruehl |
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Motion Action: *Passed*