

Boldly reach new summits  
while positively influencing the world.

# Board Meeting Agenda

December 2, 2020

4:00 pm

7899 Lexington Drive  
Colorado Springs, CO 80920  
New Summit Charter Academy  
Pikes Peak Conference Room

I. Call meeting to order: 4:03 pm

i. Roll Call

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

ii. Pledge of Allegiance (**Mr. Salt**)

iii. Approval of the agenda

**I MOVE THAT WE APPROVE THE AGENDA FOR THE 12/02/2020 NSCA BOARD MEETING**

Motion to Approve: *Anthony Bachmann*

2nd: *Michelle Ruehl*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion Action: *Passed*

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- II. Consent Agenda/Written Reports
  - a. Enrollment Update
  - b. Personnel Update
  - c. Meeting Minutes from 11/04/2020

## **I MOVE THAT WE APPROVE THE CONSENT AGENDA FOR THE 12/02/2020 NSCA BOARD MEETING**

Motion to Approve: *Eric Davis*  
 2nd: *Michelle Ruehl*

### Roll Call:

Mr. Aaron Salt  
 Yes     No  
 Abstain  
 Absent

Mr. Doug Downey  
 Yes     No  
 Abstain  
 Absent

Mr. Eric Davis  
 Yes     No  
 Abstain  
 Absent

Mr. Anthony Bachmann  
 Yes     No  
 Abstain  
 Absent

Mrs. Michelle Ruehl  
 Yes     No  
 Abstain  
 Absent

Motion Action: *Passed*

### III. Discussion

- a. Draft Amended Budget (**Mrs. Kim McClelland and Mrs. Maureen Hilborn**)
  - *Our October Count number is unofficial at this time, but our numbers show a funding count of 570.5 students*
    - *This is 60 students less than our projected number that we gave ASD 20 for the 2020-2021 school year*
  - *Our Fundraiser Revenue has been updated because we are tracking a higher revenue that originally planned*
  - *The Capital Construction number could change depending on our official October Count numbers*
    - *Right now we are at a conservative number from what is showing on the state website*
  - *We have adjusted the Student Fee Revenue from the numbers last year*
    - *Pay For It should be up and running in January to make it easier on families to pay*
  - *We are currently at a Debt Service Ratio of 1.25*
    - *We are needing 1.22 in order to not default on our loan*
  - *Coronavirus Relief Funds (CRF) have actually helped our budget*
    - *We were able to cover many expenses with these funds*
  - *We are currently at 53.61 days cash on hand; short of our required 60 days cash on hand mark*
    - *Mrs. McClelland will work with our lenders and explain our situation to see if there is any leeway with us due to the situation*

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## b. Remote Learning Update (**Mrs. Kim McClelland**)

- After surveying our families, we determined that many wanted consistency with the learning
- Our Middle School team has done a great job this year with the process they are doing, so we took a look at what they were doing to translate to the Elementary School
- All teachers must create their own videos and lessons for Reading and Math
- After looking at the Middle School model, it was decided that teacher should have a whole group instruction time, as well as small groups outside of the whole group lesson
- After being in this process for 2 weeks, we have parents that feel this is overwhelming and too much is being required of students
- Specials is also involved in loading assignments and work for students
- The current structure of Remote Learning will apply anytime students are at home due to quarantine or other reasons
- As of right now, we are only having approximately 25% of students participating in their specials classes
  - This is a high priority for us to communicate to families in our messaging that goes out on Friday, 12/04/2020

## c. Discussion of High School extension (**Mrs. Kim McClelland**)

- Operational, it will be difficult to add a high school coming off of a year like we are experiencing right now with COVID
- We also need to have building improvements completed before moving forward
  - HVAC updates are approximately \$127,000
- We do not have a full middle school, so building this would be a priority before we move to adding a high school
- We would need to explore our contract to see what options are for adding high school
- We currently cannot expand more within the building we are in
- Mr. Salt would like to explore a hybrid option for high school
  - If this is allowed in our contract
- Mr. Salt would like to look into the option of closing the preschool and making that space into a high school space
- Mr. Salt would also like to look at the option of expanding with 9<sup>th</sup> grade only to give us a year of buffer before looking at a full middle school
- Mr. Weston would suggest that keeping our Elementary School K-6<sup>th</sup>, and creating a Junior High with grades 7<sup>th</sup>-9<sup>th</sup>
- Mrs. McClelland is weary about this because our 6<sup>th</sup> grade classes are typically larger
  - Parents might leave due to wanting their students in a "middle school" rather than in elementary school for one more year
- Mr. Weston's suggestion is to hold off a year and explore a high school next year

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- The level of curriculum and trying to find teachers would be extremely difficult given the year we are in
- Mr. Davis would like to hold off a year as well
  - It would not be financially responsible for us to start a high school right now because we are barely meeting our debt service ratio/days cash on hand this year
- Mr. Salt is concerned that we will lose faith from our stakeholders since our messaging has been to create a grade every year
  - We could also lose enrollments in our middle school since we would not create 9<sup>th</sup> grade
- Mrs. McClelland said the cost of staffing a high school would be upwards of \$180,000 by finding qualified staff to teach the classes
  - We would need to outsource our teachers even in a hybrid model
- We would have to follow ICAP requirements for all students as well so that we were not jeopardizing student credits
- At this time, the BOD would like to message to families that “high school is not out forever, just out for now” due to various reasons that will be explained in the communication

IV. Adjourn: 5:57 pm

**I MOVE THAT WE ADJOURN THE 12/02/2020 NSCA BOARD MEETING**

Motion to Approve: Michelle Ruehl

2nd: Eric Davis

Roll Call:

Mr. Aaron Salt

Yes  No

Abstain

Absent

Mr. Doug Downey

Yes  No

Abstain

Absent

Mr. Eric Davis

Yes  No

Abstain

Absent

Mr. Anthony Bachmann

Yes  No

Abstain

Absent

Mrs. Michelle Ruehl

Yes  No

Abstain

Absent

Motion Action: *Passed*