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# Board Meeting Agenda Regular Meeting

March 17, 2021

4:00 pm

7899 Lexington Drive  
Colorado Springs, CO 80920  
New Summit Charter Academy  
Pikes Peak Conference Room

I. Call meeting to order: 4:07 pm

i. Roll Call

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

ii. Pledge of Allegiance (**Mr. Salt**)

iii. Approval of the agenda

**I MOVE THAT WE APPROVE THE AGENDA FOR THE 03/17/2021 NSCA BOARD MEETING**

Motion to Approve: *Eric Davis*

2nd: *Doug Downey*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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Motion Action: *Passed*

II. Consent Agenda/Written Reports

a. Personnel Update

b. Budget Update

**I MOVE THAT WE APPROVE THE CONSENT AGENDA FOR THE 03/17/2021 NSCA BOARD MEETING**

Motion to Approve: *Anthony Bachmann*

2nd: *Doug Downey*

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Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion Action: *Passed*

### III. Action

a. New Summit Charter Academy Preschool 2021-2022

#### **I MOVE THAT WE APPROVE THE 2021-2022 NEW SUMMIT CHARTER ACADEMY PRESCHOOL**

Motion to Approve: *Doug Downey*

2nd: *Eric Davis*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
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<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

Motion Action: *Passed*

*Maureen Hilborn:*

- *20 students have filled out enrollment forms for 2021-2022 school year*
- *Cannot change the class size/ratio until the State comes out to re-measure the space and at this time, there is no timeline on this*
  - *The standards for max capacity is 75 square feet per student*

*Kim McClelland:*

- *There are some operational changes that would need to be made before this program continues under the NSCA mission/vision/core principles*

*Maureen Hilborn:*

- *Changes could include a change in curriculum (increase of \$2,000, roughly), tuition increase, iPads/technology for student in-classroom usage*

*Aaron Salt:*

- *If this space were not used by Preschool, how would it be used?*

*Kim McClelland:*

- *We could use this for the homeschool program (there is a possible expansion of this program that will be presented to the Board during the April meeting)*

*Aaron Salt:*

- *What is our "going rate" for rental on that space if we rent it out to other tenants?*

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*Kim McClelland:*

- We would need to reevaluate that given the changes in rent, utilities, etc.
- We would have to be cautious given the nature of our tax-exempt bond/status

## IV. Discussion

### a. 2021-2022 ASD 20 Contract Discussion

*Kim McClelland:*

- There is no full draft of the ASD 20 contract at this time
- We are waiting to hear from ASD 20 and Brad Miller to clarify the cost of student movement after October Count
- At this time, we have settled on a 2% threshold of transfer (if 2% of more of our students transfer to another ASD 20 school, then we will look at the transfer of funds)
- We have also asked ASD 20 if they are at a place to talk with us about transportation options, similar to what D49 does with their charter schools
- We have asked for snow removal options as well, an update on this is pending
- This item should be ready for review/approval during the April BOD meeting

### b. Board Member Search Committee Discussion

*Aaron Salt:*

- Anthony Bachmann is leaving the Board
- Because of this, we need to create a Search Committee to find a replacement for Mr. Bachmann
- Search Committee should consist of:
  - 2 Board Members
  - 1 Member of School Administration
  - 1 Member of SAC
  - 1 Staff Member
- Mr. Doug Downey and Mrs. Michelle Ruehl are going to the Board Members represented in the Committee
- If Mr. Bachmann would like to vote on the replacement member, he would stay on until the decision has been made and then step down before voting in the new member
- This process should be completed by Board Retreat in June
  - Should be completed by the end of May, 2021

## V. Information

### a. Q2 Dashboard Review

### b. 2021-2022 Preliminary Budget Overview

*Maureen Hilborn*

- Looking at the budget for 21-22, our largest increase will be in salaries
- We are saving 40% through the eRate process that Mrs. McClelland has been working on
- Increases will also include rent for the Xfinity building (or possibility for building our own facility for that class)

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- We got \$88,000 in ESSER II funds through ASD 20/Federal Level
  - This funding is conditional on when ASD 20 applies
  - It is also conditional on what we can use these funds for

c. Executive Director Evaluation

VI. Adjourn: 6:40 pm

## I MOVE THAT WE ADJOURN THE 03/17/2021 NSCA BOARD MEETING

Motion to Approve: Doug Downey

2nd: Eric Davis

Roll Call:

Mr. Aaron  
Salt

Yes  
 No  
 Absent

Mr. Doug  
Downey

Yes  
 No  
 Absent

Mr. Eric  
Davis

Yes  
 No  
 Absent

Mr. Anthony  
Bachmann

Yes  
 No  
 Absent

Mrs. Michelle  
Ruehl

Yes  
 No  
 Absent

Motion Action: Passed