

**Boldly reach new summits
while positively influencing the world.**

Board Agenda

August 5, 2020

4:00 pm

Zoom Meeting

Link: <https://tinyurl.com/yxbmw89u>

Meeting ID: 712 8750 1068

Password: 6nWD9eS8S1

I. Call meeting to order: 4:06 pm

i. Roll Call

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present	<input checked="" type="checkbox"/> Present
<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent	<input type="checkbox"/> Absent

ii. Approval of the agenda

I MOVE THAT WE APPROVE THE AGENDA FOR THE 08/05/2020 NSCA BOARD MEETING

Motion to Approve: *Anthony Bachmann*

2nd: *Eric Davis*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Motion Action: *Passed*

II. Welcome

a. Pledge of Allegiance (Mr. Salt)

b. Public comment on agenda items

Members of the public shall be allowed to address the Board by sending written comments to the Board Secretary at amanda.roderick@newsommitcharter.org, identifying the subject "PUBLIC COMMENT" in the subject line of the email. All comments must include the name of the person submitting the comment, as well as contact information. Comments sent in anonymously, or by someone who cannot be identified from his or her email address, will not be read at the Board meeting. Comments must be received by 12:00 noon on the day of the meeting. Written comments must be no more than 400 words (approximately 3 minutes), and must not contain profanity, must not reference student names, and must not defame any individual/s by name. Public comments that do not abide by these requirements will not be shared publicly

Boldly reach new summits while positively influencing the world.

III. Other Business

a. Executive Session

i. Approval of Executive Session

I MOVE THAT WE APPROVE THE EXECUTIVE SESSION 24-6-402(4)(b) FOR LEGAL ADVICE ON COVID-RELATED RETURN TO SCHOOL ISSUES

Motion to Approve: *Doug Downey*

2nd: *Eric Davis*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Motion Action: *Passed*

Executive Session Begins: 4:10 pm

Executive Session Ends: 5:26 pm

I MOVE THAT WE END THE 24-6-402(4)(b) EXECUTIVE SESSION AND RESUME THE 08/05/2020 SCHEDULED BOARD MEETING

Motion to Approve: *Anthony Bachmann*

2nd: *Doug Downey*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Motion Action: *Passed*

IV. Consent Agenda

a. Approval of BOD Minutes from 06/17/2020 BOD Retreat

b. Approval of BOD Minutes from 07/01/2020 BOD Special Meeting

c. Approval of BOD Minutes from 07/16/2020 BOD Special Meeting

I MOVE THAT WE APPROVE THE CONSENT AGENDA FOR THE 08/05/2020 NSCA BOARD MEETING

Motion to Approve: *Anthony Bachmann*

2nd: *Doug Downey*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Motion Action: *Passed*

Boldly reach new summits while positively influencing the world.

V. Discussion

a. COVID Task Force Committee Updates

i. Continuity of Learning Committee **(Mrs. Jenn Reissig)**

- Continuity of learning committee working on main focus if we were to go to full eLearning
- Creating expectations for teachers to follow
- Curriculum, how often teachers meet with students, how often specials meet with
 - students, grading expectations, attendance expectations
 - If it doesn't work, we will revamp this and move forward with another plan
 - Have a consistent curriculum across the board
 - Creating what are TA expectations
 - List of need for Professional Development
 - Created a list
 - We received an ELAT grant, so our K-3 teachers must attend a full-day training on Monday
 - Expectations for students that are only doing eLearning
 - This way parents know what is expected of them
 - Planning Meet & Greet
 - August 12th (scheduled at this time, depending on the start date of school)
 - Working on plans for this
 - eLearning students will connect with their classroom teachers and classmates twice a month
 - Can look at expanding this depending on how the first month or two go
 - Students will use the eLearning platform in class to know how to utilize the platform before we are forced to use it if the school were to close
 - Creates accountability for teachers on what is required for eLearning
 - (Question from Mr. Downey) Are they recording each day?
 - There is a way with Google to record just the teacher, so we can help with students
 - Assignments will be open until Saturday at 11:59 pm in order to accommodate parents that work
 - Work can be recorded/posted later in the day so that sick kids at home can access the lesson
 - (Question from Mr. Davis) P.E. Is very important to me, how does that look for eLearning now?
 - Requirements will be that they follow the specials schedule
 - They must record their sessions and post them for the students
 - Students will be required to participate (create assignments)
 - Specials are required to meet live with their students 3 times a week
 - Part of our P.D. is to create the understanding of how to record the sessions and teach the teachers to engage

Boldly reach new summits while positively influencing the world.

- (Question from Mr. Salt) How quickly can we make the transition to working from home
 - We should be able to do that fairly quickly
 - Most of our curriculum incorporates an online platform so we can use this right away
 - With the training from Mrs. Edmiston and Mrs. O'Mahony, it will set our staff up for success
- ii. Technology Committee **(Mrs. Kim McClelland)**
 - What platform would work with the continuity of learning committee?
 - We will use Google Classroom as our main LMS platform
 - It's like an LMS, but it's not
 - It's what we use in our G Suite
 - Schoology was not user-friendly, this will minimize the login process
 - Mrs. Edmiston will present in the August 19th BOD meeting to show the BOD how the Google Classroom platform will look for the in-person learning students
 - Look at what worked last year, what didn't
 - Pros/Cons for eLearning
 - Priority checklists
 - Google Sites will allow them to have a grade-level website separate from our school website with individual classroom sites
 - These classrooms can interact with teachers and students
 - Mrs. O'Mahony is Google certified
 - Mrs. Edmiston is in the process of becoming Google certified
 - Because we use Google chromebooks, this platform works well with the chromebooks
 - FT eLearning students will use Buzz LMS, this can be planted into our Google Classroom platform to ensure that the eLearning students are getting the same information as the in-person students
 - Will be working with the Curriculum Alignment Committee to ensure that the eLearning students are getting the same Core Knowledge education that our students are receiving in-person
 - (Question from Mr. Salt) Using Google Sites, is this password protected for our protection?
 - In Schoology, parents had a separate login for parents
 - Google does not have that, but we have access to Guardian account so they can still see the student accounts
 - (Question from Mr. Salt) Do we have any Sandbox protection for the plug-ins?
 - We will check on that to ensure student information is protected
 - FERPA is not being violated with the levels of account security that we can set for students (not sharing, etc.)
- iii. Health & Safety Committee **(Mr. John Coppin)**
 - Some items may be changed depending on needs that arise

Boldly reach new summits while positively influencing the world.

- The community will be restricted, limited access to parents
- Call instead of visiting
- 6' area in front of common desks
- Adding plexiglass in front of those desks to protect the staff members
- Adding floor markers
- Students are required to wash their hands (get specifics from packet)
- Increased hand-washing
- Increased availability of hand sanitizer
- Lunches and breakfast are "Grab & Go" through Sodexo
- No hugs, handshakes, high fives, etc.
- Students will be reminded to keep their hands to themselves
- Outdoor classes outside as much as practical
- More individual activities
 - Restructuring normal group act
- Individual grade-level (cohort) playground recess equipment
 - No sharing amongst cohorts
- No more kidney tables within the classroom (small groups)
- Posting occupancy limits
 - Working on those for breakrooms/common areas
- Consider removing chairs/tables from breakrooms
- Teachers will be cleaning high-touch points in their classrooms at least twice a day
- Jan-Pro will be sanitizing each afternoon/evening
- We are setting up "dilution stations" throughout the school so the teachers can get the needed sanitizer
 - Each gallon jug of sanitizer will fill up 200 spray bottles
- Only need contact tracing for someone who has been with a certain individual for more than 10 minutes
- Electrostatic disinfection will be applied to the school the week of August 10, 2020
- Drinking stations will not be able to be used
 - Bottle filling stations will be available for student use
- No shared snacks in any classrooms/breakrooms
- Interviewing for custodian position
- First fire drill must be within the first 10 days of school opening
 - Working on that process at this time
- Pick-up process after school
 - App-based program
 - Any internet-connected device can connect
 - Keeps all students in the classroom until their parent/guardian arrives
 - The company provides the hangtag for each student/family
 - Connects by household in case siblings have different names

Boldly reach new summits while positively influencing the world.

- Once that tag “bings”, it will notify the teacher that the parent/guardian has arrived and they can release the student to be picked up in their respective lot
- Drop-off process will help because the times are staggered with Middle School start time versus Elementary School start time.
- Ventilation
 - Needs replaced
 - Current estimate is \$127,000
 - Met with one company today that wouldn't even give an estimate because the system is very antiquated
 - The decision to not update the ventilation system was not made by NSCA (we did not own the building at the time that the chiller update was ordered)
- (Question from Mr. Downey) Day 1/Week 1 Are the teachers going to show the students through the handwashing/coughing video?
 - TA is working on a project to create a green-screen room that will be able to create daily update videos (with the POA, Lunch, etc.)
- No parents allowed to walk students in on the 1st day of school (even for Kinder)
- No more than 4 adults in a classroom at one time
- (Question from Mr. Salt) Are the sinks inside or outside?
 - Inside
- (Question from Mr. Salt) Have we run simulations to gauge how long it will take students to be picked up?
 - We have 138 students in eLearning, so that is typically 60-70 fewer cars
 - With the staggered start/release times, we have more time between pick-ups
 - K-1st in front (with siblings)
 - 2nd in upper (with siblings)
 - 3rd - 5th in Xfinity (with siblings)
 - 6th - 8th in Xfinity
 - We need parents to follow the rules and we will be strict on following those rules this year
- CurbSmart is the company that runs the app
 - This app is turn-key for us
 - They create the mapping process
 - They create the hangtags
 - They load the database of student names, parent names, addresses, etc.
 - Younger siblings won't leave until MS is released
- iv. Conditions of Learning Committee **(Mrs. Cortnie Wise)**
 - Because of COVID, we can make SEL a priority for our students
- b. Social/Emotional Learning Curriculum Update **(Mrs. Cortnie Wise)**
 - Mind-Up Curriculum
 - Divided into 15 different sections

Boldly reach new summits while positively influencing the world.

- “Gold-Standard in SEL programs”
- Focusing on teaching kids about their brain
- Teachers like this because it is easy to implement in the curriculum
- Starts in pre-k
- Can integrate the curriculum into their standard curriculum
- Integrated 5 minutes of breathing at the beginning of the day and at the end of the day
- 20-minute lessons will be done by teachers each day
- Based on neuroscience
- (Question from Mrs. Ruehl) What is this replacing?
 - Nothing. We had 10 minutes of “Character time” but teachers were not using this with fidelity
 - This time will go into that time slot
- (Question from Mr. Davis) Do we have more accountability for this to ensure that teachers are doing this program with fidelity?
 - We will be in the classroom more and watching our students to see if they are implementing the strategies throughout their day
- c. Review of Preschool Job Descriptions **(Mrs. Maureen Hilborn)**
 - Used Diakonia's information and put them into our template
 - The overall job description is what is required for Early Education
 - These will be moved to Action Items for the 08-19-2020 BOD Meeting
- d. Review Staff Sick Leave Policy (COVID Updates) **(Mrs. Maureen Hilborn)**
 - We have to add COVID information to our Sick Leave Policy
 - Changes are coming from the state of CO on what is required for paid leave in response to COVID
 - We currently meet these requirements
 - If you choose to travel and be forced to quarantine, they may not be paid
 - There are safeguards for people who are caring for someone or if they get COVID themselves, but others will need to choose their consequence
 - Teachers won't be able to come to school with any symptoms just because they don't want to stay home without pay
 - Screenings will be conducted daily so they will need to ensure they are symptom-free
 - Families will have to comply with the rules and not send a sick student to school
 - (Comment from Mr. Salt) Change from District to NSCA
 - Change from BOE to BOD
 - (Question from Mr. Salt) Is the leave application for the whole school year or can they opt back in?
 - Leave application is for the entire school year, they cannot come back mid-year
 - Training purposes and hiring procedures make it difficult to allow for mid-year returns of staff
 - Current Acts expire on December 30, 2020
 - Will be an Action item for 08-19-2020

Boldly reach new summits while positively influencing the world.

- e. **Preschool Update (Mrs. Kim McClelland)**
 - Diakonia Preschools informed us on 07-17-2020 that they will be closing operations and asked us to take over the preschool
 - We have reached out to ASD 20 for an amendment to our contract to allow us the option for the preschool
 - We are asking for a 1-year authorization
 - Tiffany Pieper is sending out communications to families tomorrow at 12 noon to let families know that Diakonia has stopped operations
 - We would honor 2 of the 3 classrooms for operations
 - We are waiting to have a meeting with ASD 20 to get their authorization
 - Scheduled for Monday, 08/10/2020
- f. **Attendance and Education Policy IC-ICA-NSCA School Year/School Calendar/Instructional Time for Students (Mrs. Kim McClelland)**
 - Being required for this year ONLY
 - Submitted because we are operating an online school
 - Must be signed and approved before the first day of school
 - Gives leeway to us in the terms of "instructional time"
 - How we count attendance is different than sitting in a seat
 - Will be an Action item for 08/19/2020 NSCA BOD Special Meeting

VI. Action Items

- a. Approval granting the Executive Director the authority to make curriculum decisions for the 2020-2021 school year without BOD consent

I MOVE THAT WE GRANT THE EXECUTIVE DIRECTOR AUTHORITY TO MAKE CURRICULUM DECISION FOR THE 2020-2021 SCHOOL YEAR WITHOUT BOARD OF DIRECTOR CONSENT

Motion to Approve: *Anthony Bachmann*

2nd: *Eric Davis*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Motion Action: *Passed*

- *(Comment from Mr. Davis) Coming from COVID-times, we hired Mrs. McClelland with a skill set and judgement to make those decisions*

Boldly reach new summits while positively influencing the world.

- b. Delaying the start of the 2020-2021 school year in accordance with the delay announced by ASD20; as recommended by the Executive Director and the Re-Opening Planning Committees

I MOVE THAT THE BOARD DELAY THE START OF THE 2020-2021 SCHOOL YEAR BY 1 WEEK, FROM AUGUST 17, 2020 TO AUGUST 24, 2020

Motion to Approve: *Michelle Ruehl*

2nd: *Doug Downey*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No
<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain	<input type="checkbox"/> Abstain

Motion Action: *Passed*

- *(Comments from Mrs. McClelland)*
 - *PD/Training needs are a primary reason to push this through*
 - *Sodexo is not available until after the 24th*
 - *Will not affect current calendar, snow days will be eLearning days*
 - *We will have enough contact days to meet state requirements*

VII. Information

- a. Enrollment Update **(Mrs. Amanda Roderick)**
 b. Yearly Quote Update **(Mrs. Michelle Ruehl)**

- *This decision can be pushed off until the meeting on 08/19/2020 in the interested of time this evening*
 - c. *Expense Discussion (no item on the original agenda) (Mrs. Kim McClelland and Mrs. Maureen Hilborn)*
- *Marketing Money with CCSP*
- *Extended through September*
- *Money was originally supposed to be spent by June, since biz was closed during that time, it has been extended*

VIII. Adjourn: 7:43 pm

I MOVE THAT WE ADJOURN THE 08/05/2020 NSCA BOARD MEETING

Motion to Approve: *Anthony Bachmann*

2nd: *Eric Davis*

Roll Call:

Mr. Aaron Salt	Mr. Doug Downey	Mr. Eric Davis	Mr. Anthony Bachmann	Mrs. Michelle Ruehl
<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No

Motion Action: *Passed*